

Broadway Dance Academy & Performing Arts Policies

Tuition/Payments

All tuition is due the first of each month. **Any amount received after the 10th of each month will be subject to a \$10.00 late fee. This policy will be strictly enforced.** Upon registration, the first and last tuition payment is due along with a \$15.00 registration fee. Your last payment will be on 4/1/2011. This payment will be for April & May's tuition. All tuition, costume and competition fees must be paid in full before a child will be permitted to participate in performances. Any returned checks are subject to a \$30.00 returned check fee. Any account showing two returned checks must make all further payments in cash. After May 15th checks will not be accepted. **Receive a 10 % discount if pay for the full year's tuition by September 15.**

Refunds/Absence

There are no refunds or deductions in tuition due to absences. Any missed classes can be made up and must be done within the same month. Deposits towards tuition or make-up classes are not transferable to other family members under any circumstances. "If your child is unable to attend a class, please notify the studio prior to the beginning of class."

Dance Attire/Studio Etiquette

Proper dance attire is required every class. Please refer to our dress code for details. Cell phones, gum chewing, and jewelry are not permitted in class. Hair for ballet should be secured in a tight bun.

Emergency Closings

Please check our Web site www.BroadwayDanceAcademy.net for snow and emergency cancellations. Make up classes may be arranged by appointment. No refunds or credits will be granted due to inclement weather closings.

End of Year Performance

All students registered for recital classes must participate in the recital. The dates for the recital will be made available as soon as possible. Please be aware that the dates may not be available until April.

Costumes

The first costume payment of \$50.00 is due with October's tuition. The balance of the costume is due with your December's tuition. We cannot purchase costumes for students who do not have a deposit on file. Late costume orders are subject to a **\$20.00 single order fee**. Once your costume is ordered it must be paid in full even if you drop out. There will be **NO REFUNDS**. Costume prices range from \$85.00 and up. Costumes are not custom made and the student is responsible for all alterations.

Younger Students

Parents of children ages 2-5 must remain in the lobby during the entire class.

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